

Torrance Unified School District
LAUNCH - CONDITIONAL* Enrollment Requirements

Dear Parent(s) / Guardian(s):

The following documents are required:

- 1) **Proof of Age**
 - Birth Certificate - **ORIGINAL** required
 - **OR** Passport - **ORIGINAL** required
- 2) **State Immunization Requirements**
 - Immunization Record - **ORIGINAL** required
- 3) **Proof of Residency** - Choose one (1) Proof from Box A **AND** one (1) Proof from Box B (2 total)

A home check may be conducted to verify student residency.

Box A - Proof #1 (Original required)

- Lease Agreement
- Mortgage Statement
- Rental Agreement
- Property Tax Bill

Box B - Proof #2 (Original required)

- Cable	- Satellite
- Electric	- Trash
- Gas	- Water
- Internet	

Past Due, Disconnect Notices and Cell Phone Bills are not acceptable.

WE DO NOT FAX OR PHONE PREVIOUS SCHOOLS, LANDLORDS, OR UTILITY COMPANIES REQUESTING DOCUMENTS. Parents/guardians are responsible for providing ALL required documentation.

- 4) **Parent/Guardian Picture ID - ORIGINAL** required
- 5) **Enrollment Form** - completed and signed
- 6) **Health History Information** - completed and signed
- 7) **Student Residency Questionnaire/Affidavit** - completed and signed

~ ~ ~ ~ ~ IF APPLICABLE ~ ~ ~ ~ ~

- 8) **IEP** Please bring this with you to Enrollment.

Any students entering from another country must have all documents translated into English.

Hours of Service

ENROLLMENT PROCESSING: Monday - Friday 8:00am - 3:30pm*

* Enrollment processing may close earlier if lines are long.

Questions and Forms: Monday - Friday: 8:00am - 4:00pm Saturday - Sunday: CLOSED

2336 Plaza del Amo ~ Torrance, CA 90509 ~ (310) 972-6280 ~ www.tusd.org

If your child meets residency and immunization requirements, you will be contacted by an Intake professional from LAUNCH Preschool within 10 working days.

*** TUSD does not guarantee placement in the LAUNCH Preschool with the acceptance of the Enrollment Form.**